

Senior Research Assistant (Ref: 2500270) Department of Health and Physical Education

[Appointment Period: around 3-4 months]

The appointee will be responsible for providing support to programme implementation and promotion, committees, academic activities and functions, and office administration. He/she will also need to support the Research Assessment Exercise and carry out other duties as assigned by the supervisor(s). The appointment will be for a period of around 3-4 months with the possibility of renewal subject to mutual agreement.

Applicants should have a Master's Degree plus one year's post Master's degree full-time working experience, or a doctorate in Educational Technology, Psychology, or related disciplines, preferably with at least 4 years of post-qualification working experience in tertiary institutions/non-governmental organizations. They should have high proficiency in both written and spoken English and Chinese. They should also have excellent communication and interpersonal skills. They should be a good team player, attentive to details, self-motivated, and able to work under pressure. Immediate availability is preferred.

Salary will be commensurate with qualifications and experience. Fringe benefits include leave and outpatient medical benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the <u>online application form</u> and upload a full CV. **Review of applications will start from 14 March 2025, and <u>will continue until the post is filled</u>. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to http://www.eduhk.hk/jobsopp/index.php?glang=en.**

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at http://www.eduhk.hk.

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