

*Founded in 1994 and awarded the University title in 2016, The Education University of Hong Kong (EdUHK) is a publicly funded university, dedicated to the advancement of teacher education and related disciplines through a diverse offering of academic, professional and research programmes. Celebrating its 30th anniversary in 2024, the University aspires to become a leading university in the Asia Pacific region and beyond, with a focus on educational and multidisciplinary research, development and innovation. We are committed to nurturing outstanding and caring educators and professionals as well as enhancing the impact of scholarship.*

*The University has an academic/teaching staff strength of about 450 and total student headcount of about 11,000. It has a Graduate School and three Faculties, namely, Faculty of Education and Human Development, Faculty of Humanities, and Faculty of Liberal Arts and Social Sciences, comprising 15 academic departments, as well as a number of University-level research centres and Faculty-level research and professional development centres and academies. For more information about the University, please visit <http://www.eduhk.hk>.*

*We are looking for suitable candidate(s) to fill the following position(s). If you are excited by the prospect of contributing your expertise to the development of a leading university at the heart of Asia Pacific region and beyond, we would like to hear from you.*

**Assistant Director of Student Affairs (Ref: 2401414)**  
**Student Affairs Office**

Reporting to the Director/Associate Director of Student Affairs, the appointee is expected to play a key role in assisting the senior management of the University in developing policies, strategic plans, quality assurance mechanisms, and management systems for the provision of counselling services in the University. He/she will be responsible for overseeing the planning, development, and implementation of various areas in the Counselling Services Section, with a specific focus on student counselling, support for students with special educational needs, and related university-wide wellness and awareness programmes. As an experienced practitioner, the appointee is expected to provide psychological counselling services to students suffering from mental health issues and consultation with staff in supporting students. The appointee will also handle crisis cases and conduct relevant studies in areas related to psychological wellness and developmental aspects necessary for informed decision-making at both the University and Unit levels.

Applicants should have a Bachelor's degree in Counselling, Psychology, or related disciplines, along with a professional qualification in Counselling, Educational Psychology, Clinical Psychology or equivalent. A minimum of 8 years of relevant post-qualification experience, preferably in higher education context, is required. They should demonstrate the ability to administer psychological assessments and tests related to personality and personal development. They should possess excellent interpersonal and organizational skills, high initiative and team-leading abilities, and a strong command of both English and Chinese (including Putonghua).

Salary will be commensurate with qualifications and experience. The appointee will be offered the functional title of Assistant Director of Student Affairs which holds the substantive post of Senior Counsellor in the University.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 15% of the basic salary), leave, medical and dental benefits, and, where applicable, housing benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV. **Review of applications will start from 30 December 2024, and will continue until the post is filled.** Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsoff/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

**EdUHK is an Equal Opportunities Employer.**