



香港教育大學
The Education University
of Hong Kong

Project Assistant (Ref: 2400623)
Department of Literature and Cultural Studies

Starting from August 2022, the Education University of Hong Kong has launched a territory-wide project, cooperating with around 100 primary schools in response to the need to learn classical Chinese (文言文) for primary students in Hong Kong. The project aims to produce animations, design innovative learning and teaching activities, and develop other multimedia learning materials that emphasize interactions. The appointment will be for a period of around 12 months.

The appointee will be required to undertake a wide range of administrative duties, liaise with primary school teachers and different stakeholders of the project, draft project documents, translate between Chinese and English, and perform other duties as assigned. The appointees will be expected to commence employment around August 2024.

Applicants should have a Bachelor's degree in English, Translation, Humanities, Cultural Studies or related disciplines. They should have an excellent command of English, and good in Chinese (including Cantonese), and basic computer skills.

Salary will be commensurate with qualifications and experience. Fringe benefits include leave and outpatient medical benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV on or before **27 June 2024**. Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsopp/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised. Since the incumbent's work would involve contacts with persons aged under 18 and/or mentally incapacitated persons, prospective employee(s) will be required to undergo Sexual Conviction Record Check operated by the Hong Kong Police Force.

Further information about the University is available at <http://www.eduhk.hk>.

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