

**Knowledge Transfer Manager
(holding a substantive rank of Assistant Project Manager) (Ref:2301197)
Research and Development Office (Knowledge Transfer Sub-Office)**

The appointee will be responsible for leading the intellectual property promotion team and overseeing promotion and industry networking initiatives in the Knowledge Transfer (KT) Sub-office. Main duties include (i) identifying research projects with market potential and commercial value; (ii) providing insight to researchers on technology marketing and innovation trends; (iii) planning and managing EdUHK's participation in international invention exhibitions, competitions, and trade fairs; (iv) organising promotional and marketing activities (both on- and offline); (v) preparing of event proposals, reports, and presentation materials; (vi) taking part in networking with industry partners for technology commercialisation; and (vii) performing other duties as assigned by the supervisor/Director of Knowledge Transfer. The appointee needs to work off-campus at times and be flexible in working hours. Working outside Hong Kong may be occasionally required. The appointment will be for a period of two years, with the possibility of renewal subject to mutual agreement.

Applicants should have a Bachelor's degree with at least 7 years of post-qualification full-time working experience. They should be creative, communicative, and with good project management skills. Applicants with experience in business development, product marketing, or event management are preferred. Sound knowledge in technology transfer would be an advantage.

Salary will be commensurate with qualifications and experience.

Initial appointment will be made on a fixed-term contract. Fringe benefits include the University's Voluntary Contributions to MPF Scheme or a contract-end lump sum payment (totaling up to 10% of the basic salary), leave, medical and dental benefits.

The University only accepts and considers applications submitted online for this post. Applicants should complete the [online application form](#) and upload a full CV. **Review of applications will start from 4 December 2023, and will continue until the post is filled.** Applications which are incomplete or without the required documents may not be considered. Personal data provided by applicants will be used for recruitment and other employment-related purposes. For details of the Personal Information Collection Statement, please refer to <http://www.eduhk.hk/jobsoff/index.php?glang=en>.

All applications will be treated in strict confidence. Only those who are shortlisted will be contacted. The University reserves the right not to fill the position(s) advertised.

Further information about the University is available at <http://www.eduhk.hk>.

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